

Privacy Notice

Northern Ireland Non-Domestic Renewable Heat Incentive – Closure Scheme and Legacy Administration

Data Controller Name: Department for the Economy
Address: 39-49 Adelaide Street, Belfast BT2 8FD
Telephone: (028) 9025 7777
Email: RHlmanagement@economy-ni.gov.uk

Why are you processing my personal information?

We are processing your information to be able to make decisions on your eligibility to receive payments under the NI NDRHI Closure Scheme. We process your personal data to administer, monitor and ensure compliance with Scheme rules and regulations. This includes carrying out inspections, audits and compliance checks, preventing and detecting fraud and taking enforcement or recovery action where required. We also hold the data from the Northern Ireland Non-Domestic Renewable Heat Incentive (NI NDRHI) Scheme. This allows us to process information in relation to issues arising from that Scheme.

What is the lawful basis for processing my data?

We process your personal data under the following lawful basis:

- **Article 6(1)(c)** – processing is necessary to comply with legal obligations under the Non-Domestic Renewable Heat Incentive Scheme Regulations (Northern Ireland) 2012.
- **Article 6(1)(e)** – processing is necessary for the performance of tasks carried out in the public interest or in the exercise of official authority, including inspections, audits and enforcement activity.

What categories of personal data are you processing?

This may include:

- Personal details such as your name, address, contact information and proof of identity.
- Financial and payment information relating to RHI support.
- Installation, inspection and audit information.
- Information relating to compliance with Scheme Regulations and Guidance.

Where do you get my personal data from?

- You, as a scheme applicant, participant or representative either directly or through the use of GOV UK Forms.
- Ofgem, as part of the transfer of NI NDRHI data to DfE

Do you share my personal data with anyone else?

We may share your personal data internally within the Department where necessary and proportionate to administer the Scheme, test offline RHI systems, analyse data and prevent fraud. We may also share your personal data with:

- Ofgem, for the administration of the Non-Domestic RHI Scheme.
- Appointed inspectors, to carry out site visits.
- The Police Service of Northern Ireland, for the prevention and detection of fraud or crime.
- The Northern Ireland Audit Office, for audit purposes.
- The Departmental Solicitor's Office and the courts where necessary
- Other public authorities where required to enable them to carry out their statutory functions.
- IT service providers supporting scheme systems and records

Do you transfer my personal data to other countries?

No.

How long do you keep my personal data?

Your personal data will be retained for seven years after the closure of NI NDRHI Scheme, in line with the Department's Retention and Disposal Schedule. It will then be securely disposed of. Currently, this means that your data will be held until 2043 as the Scheme will end in 2036.

What rights do I have?

You have the following rights under data protection law. These rights are subject to certain conditions and may be limited where the Department is required to process personal data to comply with legal obligations or to carry out tasks in the public interest.

- The right to [access your personal data](#)
- The right to have [inaccurate or incomplete](#) data corrected
- The right to ['block' or suppress processing](#), in certain circumstances
- The right to [object to the processing](#), in certain circumstances

How do I complain if I am not happy?

If you are unhappy with how your personal information is being processed, please contact the Department's Data Protection Officer at DPO@economy-ni.gov.uk

If you remain dissatisfied, you have the right to lodge a complaint with the Information Commissioner's Office (ICO) at casework@ico.org.uk